

Summary of Constitutional Amendments

General Formatting changes have been incorporated across the documents which include renumbering of paragraphs.

Wording has been updated as part of general modernisation. Much of this is of a minor nature and refers to administrative procedures. More significant changes are highlighted in the table below:-

Responsibility for Executive Functions

Page(s)

68-69	List of Executive Functions updated and streamlined as part of the modernisation of the Constitution
70-72	Membership and Ratios to be determined by the Leader as and when required to take account of changes to political proportionality (in accordance with regulations and avoid the need to update this part of the Constitution every year)
71	Whitley Committee deleted as it no longer meets and is not needed
72	Consideration of enforcement and further action under the Scheme to be added to the Welwyn Garden City Estate Management Panel

MEMBERS OF THE CABINET

List deleted as it is published elsewhere and does not need to be included in the Constitution.

Access to Information Procedures Rules

Page

181	<u>4 NOTICES OF MEETINGS</u> Electronic notice is given on the Council's website and printed notice will no longer be displayed on the noticeboards outside the Council Offices
185	The meaning of Key Decisions has been updated

Cabinet Procedure Rules

Cabinet Procedure Rules have been streamlined

Page

200	Cabinet Members exercising individual delegated powers has been added in
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Code of Conduct for Member

Page

274	A reference to #ONETEAM values and behaviours has been added
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Gifts and Hospitality

Page

276 The value of gifts to be notified by Members is reduced from £100 to £50

Social Media Protocol

Page

276 Reference is made to the new Social Media Protocol prepared by an external consultant which is submitted for approval

Motions with Financial Implications

Revised wording has been agreed

Contract Procedure Rules

Further revisions may be required to these rules. The rules have been amended to allow execution of contracts by electronic signatures between the parties.

The latest EU Threshold figures have been added to replace the existing thresholds.

In response to the current Covid-19 pandemic, up to and including 7 May 2021, to give authority to the Head of Law and Administration to take any decision(s), in relation to execution of contracts and other legal documentation, as is necessary to secure the uninterrupted continuation of the day-to-day business of the Council.

Officer Responsibility for Functions

General updating to ensure that these are clear and in line with current practices.